New Mexico Baptist Children's Home, Inc.

Box 629   Portales, New Mexico 88130   (575) 359-1254
Fax (575) 356-6367   E -mail: bch@nmbch.com ▪ www.nmbch.com

APPLICATION FOR EMPLOYMENT (WEB)

DATE:_____

NAME:_____

SSN_____

MAILING ADDRESS_____

CITY_____   STATE_____

TELEPHONE   (_____)_____

EMERGENCY CONTACT:

NAME_____   TELEPHONE   (_____)_____

ADDRESS_____

CITY_____   STATE_____

CHURCH RELATIONSHIP_____ACTIVE_____INACTIVE

ENCLOSE RESUME IF AVAILABLE

EDUCATION: CIRCLE YEAR COMPLETED LESS THAN 11, 12,   COLLEGE…1 2 3 4

HS ATTENDED:_____COLLEGE ATTENDED_____

DEGREE EARNED:_____MAJOR _____

GRADUATE WORK:_____OTHER STUDIES:_____

HAVE YOU BEEN CONVICTED OF A CRIME IN THE PAST TEN YEARS?_____

IF YES, DESCRIBE IN FULL:_____

_____

"Whoever receives a little child in my name receives me."
Matthew 18:5

HAVE YOU EVER BEEN BONDED?_____IF YES, WHERE:_____

DO YOU OR YOUR SPOUSE HAVE ANY FRIENDS OR RELATIVES WORKING FOR THE
BAPTIST CHILDRENS HOME?_____IF YES, PLEASE LIST:_____

_____

HAVE YOU EVER BEEN EMPLOYED BY AND CHILD CARE AGENCY?_____IF YES PLEASE
LIST:_____

_____

WHY DO YOU WISH TO WORK FOR THE BAPTIST CHILDREN'S HOME?_____

_____

_____

_____

PLEASE LIST ANY SKILLS, EXPERIENCE, OR QUALIFICATIONS WHICH YOU FEEL WOULD
BENEFIT YOU IN THIS WORK:_____

_____

_____

PLEASE LIST YOUR HOBBIES AND MODES OF RECREATION AND/OR RELAXATION:_____

_____

_____

PERSONAL REFERENCES: (NOT FORMER EMPLOYERS OR RELATIVES)

NAME AND OCCUPATION   ADDRESS   TELEPHONE

_____

_____

_____

_____

NAME ALL PRESENT AND PAST EMPLOYMENT, BEGINNING WITH YOUR MOST RECENT:

1._____
NAME   ADDRESS   PHONE

TYPE OF WORK_____DATES EMPLOYED_____

REASON FOR LEAVING_____

2._____
NAME   ADDRESS   PHONE

TYPE OF WORK_____DATES EMPLOYED_____

REASON FOR LEAVING_____

3._____
NAME   ADDRESS   PHONE

TYPE OF WORK_____DATES EMPLOYED_____

REASON FOR LEAVING_____

4._____
NAME   ADDRESS   PHONE

TYPE OF WORK_____DATES EMPLOYED_____

REASON FOR LEAVING_____

DATE AVAILABEL_____

POSITION DESIRED: HOUSEPARENT_____   COOK_____   MAINTENANCE_____

CLERICAL_____   VOLUNTEER_____   OTHER_____

The information provided in this Application for Employment is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.

I understand that the acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me i9n the future.

If you decide to engage an investigative consumer reporting agency to report on my credit and personal history, I authorize you to do so. If a report is obtained, you must provide, at my request, the name of the agency so I may obtain from them the nature and substance of the information contained in the report.

_____/_____/_____   _____
         DATE   SIGNATURE